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| **Governor Services: Education, Quality and Performance Services**  **CHADWICK HIGH SCHOOL (01149)** |

Minutes of the Curriculum, Standards and Effectiveness sub-committee meeting held via Zoom on Tuesday 22 February 2022 at 5:15pm.

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| **Present:** | |  | **Professor A C Gatrell (Chair)** | |
|  | |  | **Mr A Benson** | |
|  | |  | **Mrs M Chambers** | |
|  | |  | **Mr A Jarman** | |
|  | |  | **Mrs K Jarman** | |
|  | |  | **Mr R Slaughter** | |
|  | |  | **Mr A Murray (Headteacher)** | |
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| **Also Present:** | |  | **Mrs M Cullen (Committee Adviser)** | |
|  | |  | **Ms M Maxwell-Scott (Observer, pending appointments as Co-opted member)** | |
|  | |  | **Ms D Gudojc (Assistant Headteacher - Observer)** | |
|  |  | | | **Action** |
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| **22.01** | **Apologies for Absence** | | |  |
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|  | There were no apologies for absence. | | |  |
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| **22.02** | **Declaration of Interests** | | |  |
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|  | There were no declarations of interest. | | |  |
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| **22.03** | **Minutes of the previous meeting** | | |  |
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|  | It was agreed that the minutes of the meeting held on 12 October 2021, having been circulated, be approved as a correct record. They would be signed electronically at a later date. | | |  |
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| **22.04** | **Matters Arising from the Minutes** | | |  |
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|  | There were no matters arising not covered elsewhere on the agenda. | | |  |
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| **22.05** | **School Population** | | |  |
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|  | The headteacher reported there were currently 83 students on roll and others were on a waiting list. The class sizes in the Medical Unit had increased to accommodate more students.  52% of students were eligible for Pupil Premium Funding | | |  |
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| **22.06** | **Curriculum** | | |  |
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|  | Mr Murray reported that there had been no changes to the curriculum offer.  Students had completed mock exams and were now focussing on preparing for the summer term exams, starting on 16 May 2022.  Exams for 2022 would be as normal ie no teacher assessment but advice for staff on exam content had been provided and also in maths, formulae would be provided.  Staff meetings would be held to discuss study leave, where the exams would be held etc.  All students could now access all aspects of the curriculum which had been expanded. Students in medical could now access the Salon and Construction. Students who take a vocational route were now undertaking 5 GCSEs. | | |  |
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| **22.07** | **Pupil Progress, Attainment and Teaching Standards** | | |  |
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|  | Members had previously received a RAG rated report highlighting the progress of students in various cohorts, in English, maths and science.  Mr Murray highlighted the salient points and invited members to ask questions.  Students were making better progress in English than maths and progress in science was not as strong as in maths.  **Members asked if measures were in place to monitor students' wellbeing etc, not just progress.**  Mr Benson explained that questionnaires were issued on entry and exit and comments analysed. Conversations with teachers were held to ascertain any mitigating circumstances if a student was not making progress.  **Members asked if mainstream schools were now providing more information when referring students and were students monitored when they left Chadwick High School.**  Mr Murray reported it depended on the referring school, some provided more information than others. Students were not monitored once they left Chadwick.  There was a large number of students who had only been in school for less than half a term, 25% of the cohort. Therefore, the large number of Not Yet Known in all subjects reflected this.  There were also a large number of students (19%) who had only been in school for one term and the Amber areas were a reflection of this as huge progress would not be evident in one term.  Progress for 45% of the school population could not be reported on accurately, due to the short time they had been in school.  Data was collected each half term, rather than termly.  Underperformance in KS4 was a reflection of poor attendance and in some cases poor behaviour. Underperformance in Medical was attendance related. | | |  |
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| **22.08** | **Pupil Attendance, Behaviour and Discipline** | | |  |
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|  | Attention was drawn to the termly attendance and behaviour report circulated in advance of the meeting. Members noted the attendance by year group and also by groups.  The headteacher explained that there were quite a few habitual non-attenders. 50% of students in the Medical Unit had attendance below 40%. Whilst they were only 33% of school population, sessions lost to suspension accounted for 107 days and sessions lost to unauthorised absence accounted for 1794 = 897 days, many of which were lates.  Members noted that absences were being addressed by liaising with the attendance officer as attendance was linked to progress.  The Service Level Agreement with mainstream schools would be reviewed to add a clause to end the provision for habitual non-attendance for students on intervention and medical places. This may prevent schools referring habitual non-attenders.  Non-attending medical students would be referred back to the medical panel.  Persistent lateness after the close of register would be addressed as this accounted for a large % of lost attendance. Parental interviews and attendance contracts would be put in place. | | |  |
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| **22.09** | **Work Scrutiny** | | |  |
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|  | Members had previously received a copy of the RAG rated work scrutiny report, noting the strengths and areas of development for each subject area. Members were invited to ask questions.  **Members asked if there were any areas of concern**  Ms Gudojc reported that progress was being made in all subjects however where there were areas of concern, extra support had been put in place for the teacher. Teachers worked well as a team and supported each other.  **Members asked if Teaching Assistants were included in the feedback meetings**  Ms Gudojc reported that only teachers were included, however a similar process was in place for scrutinising the work of teaching assistants  Ms Gudojc reported that the next scrutiny would be unannounced.  Work scrutiny was now seen as a positive experience and an opportunity to learn from each other. It was also linked to appraisals and strengthened the quality of teaching.  Ms Gudojc was thanked for her detailed report and all the work she had done.. | | |  |
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| **22.10** | **School Improvement Plan/SEF** | | |  |
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|  | Members noted that the plan would be updated and shared at the Spring term full committee meeting. | | |  |
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| **22.11** | **Review of Committee Related Policies** | | |  |
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|  | There were no policies to review this term. | | |  |
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| **22.12** | **Confidentiality** | | |  |
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|  | Members confirmed that matters discussed were confidential to the meeting.  The committee considered whether any items discussed were required to be recorded in the minutes as confidential; that is, that should not be made available to the general public should a request be received to view meeting papers. There were no items deemed confidential. | | |  |
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| **22.13** | **Date and Time of Next Meeting** | | |  |
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|  | Tuesday 24 May 2022 at 5pm  Members were invited to attend the next INSET day on 17 March. | | |  |

The chair thanked members for their attendance and closed the meeting at 6pm.