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| **Governor Services: Education, Quality and Performance Services**  **CHADWICK HIGH SCHOOL (01149)** |

Minutes of the Curriculum, Standards and Effectiveness sub-committee meeting held via Zoom on Monday 17 May 2021 at 5pm.

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| **Present:** | |  | **Professor A C Gatrell (Chair)** | |
|  | |  | **Mr A Benson** | |
|  | |  | **Mrs M Chambers** | |
|  | |  | **Mr A Jarman** | |
|  | |  | **Dr A Magee** | |
|  | |  | **Mr A Smith** | |
|  | |  | **Mr A Murray (Headteacher)** | |
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| **Also Present:** | |  | **Mrs M Cullen (Committee Adviser/Clerk)** | |
|  | |  | **Ms D Gudojc (Assistant Headteacher - Observer)** | |
|  |  | | | **Action** |
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| **21.13** | **Apologies for Absence** | | |  |
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|  | Apologies for absence were received and accepted from Mrs K Jarman, Mr D Grist and Mr R Gittins | | |  |
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| **21.14** | **Declaration of Interests** | | |  |
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|  | There were no declarations of interest. | | |  |
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| **21.15** | **Minutes of the previous meeting** | | |  |
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|  | It was agreed that the minutes of the meeting held on 8 February 2021, having been circulated, be approved as a correct record. | | |  |
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| **21.16** | **Matters Arising from the Minutes of the previous meeting, not elsewhere on the agenda** | | |  |
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|  | There were no matters arising. | | |  |
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| **21.17** | **Quality of Teaching and Learning** | | |  |
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|  | **Pupil Progress**  The headteacher reported that the focus had been on year 11 students, and ensuring that the gathered evidence supported the grades that would be submitted to the exam board and would stand up to challenge in case of appeal or inspection.  Staff were confident that there was enough evidence for each Year 11 student to be awarded a grade. Members were reminded that the exam board could make a grade higher or lower than submitted.  Exams this year would be half as long as usual but would still be done under test conditions.  The headteacher was due to meet with teachers to review the evidence and sign off the grades to be submitted after the half term break.  **A member asked if adjustments would be made for SEND students**  The headteacher explained that if a student was entitled to extra time or special equipment during normal lessons, then they would receive the same level of support during the exams.  **A member asked if students received regular feedback so that there would be no surprises when they received their grade.**  The headteacher explained that students were given a grade every week so they had an awareness of what their final grade was likely to be, however they were also aware that the exam board could change it.  **A member asked about the appeals process**  The headteacher explained that there would be no charge made for appeals this year and therefore it was expected that there would be more appeals.  **A member asked how year 11 students were coping with the constant level of testing and would the earlier results day create any problems for staff.**  The headteacher reported that students were working hard and were focussed because they knew that they would have to sit a test on what they had just learned. Students were more engaged in their learning and aware that all pieces of work counted towards a grade. Some students would struggle to do the long essay type questions as they did not have the stamina to write for long periods of time.  Staff would be coming into school for the results day as normal.  **Attainment** – Data was not yet available. This would be discussed at the Summer term full committee meeting on 14 June 2021  **Catch Up funding -** The funding for 2020/2021 had been used to purchase laptops and additional teacher support.  **Work Scrutiny/Lesson Observations -** Ms Gudojc reported that the next work scrutiny would be a full scrutiny of lessons and books in KS3 and KS4. A full report would be submitted to the Chair in due course. | | |  |
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| **21.18** | **Literacy report**  Professor Gatrell reported that he had discussed literacy provision with senior leaders and proposed that a small group of members form a working party to look at literacy provision. To be discussed further at the full committee meeting. | | | **Clerk** |
| **21.19** | **Pupil Attendance, Behaviour and Discipline** | | |  |
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|  | Members noted that the attendance rate was currently 60%, however this was an improvement on previous years. Some students had good rates of attendance whilst others were rarely seen and this impacted on the overall attendance rate. The attendance rate of year 11 students was good. Staff were also becoming stricter regarding the attendance of students in the Medical group.  Members requested that in future the data be split into cohorts so that attendance rates could be monitored more easily.  **A member asked what had the school done for year 11 students going forward and were parents informed of the support available.**  The Headteacher reported that all year 11 students from last year had moved on to apprenticeships or college. Careers staff held regular meetings with year 11 students to support them with their applications for apprenticeships etc however due to COVID-19 restrictions, there had been no Open Days at Colleges or face to face visits allowed. Students were encouraged to keep in contact with the school once they had left so staff could offer support if necessary.  Members noted that some careers information was available on the school website for parents, to provide further support with applications to college and apprenticeships.  Behaviour – The number of incidents had dropped significantly in comparison to previous years and was falling each term. The Behaviour Policy was being used effectively and staff managed behaviour well, by de-escalating situations quickly. Exclusion was only used as a 'last resort'. | | | **Headteacher** |
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| **21.20** | **School Improvement Plan/SEF** | | |  |
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|  | Members received an update on the priorities of the School Improvement Plan 2020/2021  The Headteacher highlighted the impact that the changes to the AP strategy and making the school relevant to local needs had had on the school. The strategic changes were based around creating a viable future for the school and supporting schools in meeting their AP needs without resorting to permanent exclusion..  Members were reminded that in the Autumn term a new offer which was aimed at filling a “gap in provision” was offered to schools in the area. This was to provide a service for students who were barely coping at high school because of underlying ASC traits (assessed or not).  Members noted that the number of referrals from the local high schools was steadily increasing and there had been 11 since January 2021.  **Members asked what would have happened to these students if they could not have gone to Chadwick High**  The headteacher reported that they would probably have remained at home until a CAMHS appointment was available however now schools had an option to refer them direct to Chadwick for early intervention. Buildings had been changed so that the school could accommodate extra students.  The Alternative Provision strategy was also changing; after intervention students would return to their mainstream school.  Members noted what was on offer for each group:  KS3 - the focus was on quick, early intervention and then reintegration. The Student would be reviewed after 6 weeks and provision could be extended and other external agencies involved if necessary.  KS4 - the focus would be on preparing the student for apprenticeships, college etc.  Medical – Members had previously received a copy of the Medical AP. The focus was on a student's emotional wellbeing and making them feel safe and secure in a school setting. There were 24 places available.  Other - The school used other external providers to offer a more bespoke services including Military Preparation Program and Motor Vehicle and Construction.  Members noted how the school had been used in the current academic year which highlighted how valuable the Chadwick was to the local high schools.  The school had capacity for 100 students onsite and this had been achieved through a combination of repurposing rooms, redefining provision and timetabling. There were currently 93 students on roll.  Members congratulated the headteacher and staff on the success of the AP strategy and commented that the AP strategy was 'a win' for the local authority, local high schools, Chadwick High and students. The Chadwick High school staff provided a valuable service and the evidence of this was in the increasing numbers on roll. Staff worked hard to support the students and students liked to go to school. | | | **Members** |
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| **21.21** | **Review of Governance**  Members had previously received a copy of the Review of Governance. This was a questionnaire for members to reflect on and review the impact of governance during the coronavirus pandemic. The report had been prepared by the chair, based on comments from other members. There were no actions required. | | |  |
| **21.22** | **Review of Committee Related Policies** | | |  |
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|  | There were no policies to review this term. The headteacher reported that policies would only be shared with members if they had been updated. | | |  |
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| **21.23** | **Confidentiality** | | |  |
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|  | Members confirmed that matters discussed were confidential to the meeting.  The committee considered whether any items discussed were required to be recorded in the minutes as confidential; that is, that should not be made available to the general public should a request be received to view meeting papers. There were no items deemed confidential. | | |  |
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| **21.24** | **Dates and Times of the meetings 2021/2022** | | |  |
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|  | Monday 18 October 2021  Monday 7 February 2022  Monday 16 May 2022  At 5pm. | | |  |

The chair thanked members for their attendance and closed the meeting at 6:10pm.